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From: Roxie LaRue-Peters
Sent: Wednesday, October 14, 2015 6:01 PM
To: Maria Butina
Cc: Pete Brownell
Subject: NASGW Event
Attachments: NASGW_Maria Butina.pdf; Kenyon Gleason.vcf

Good day, Maria!

I have prepared the information you need for the upcoming NASGW Expo Event:

- Attached is the NASGW schedule. I have highlighted the *Board Meeting, VIP Reception and Awards Reception and Dinner*. These are the events that you are scheduled to attend.
- The Agenda for the Board Meeting: You are scheduled to speak at the BOD meeting. Kenyon Gleason is currently working on the agenda, including the speakers' schedule. He has asked that I give you his contact information (attached) so that **you can call him directly to discuss your speech**. If you could do that as soon as possible, that would be great!
- Additional information on NASGW: Please see the following links that will provide the information on all of the Board Members and the list of Wholesalers:

NASGW ~ the website lists the 2014-2015 Board of Directors:

<http://www.nasgw.org/i4a/pages/index.cfm?pageid=3798>

NASGW ~ the website lists all Wholesalers (64):

http://www.nasgw.org/i4a/member_directory/feResultsListing.cfm?directory_id=19&viewAll=1

Your noted arrival, departure, and hotel are all correct.

Please let us know if you have any further questions ~ happy to help!

Have a great day!! :o)

Roxie

From: Maria Butina [mailto:██████████@gmail.com]
Sent: Tuesday, October 13, 2015 1:06 PM
To: Roxie LaRue-Peters <Roxie.LaRuePeters@brownells.com>
Subject: The NASGW Convention

Dear Roxie,

It was very nice to meet you in person and thank you for your great job in organizing my touring of The Brownells and meetings with Pete and Rob!

We discussed that you could help me a little in the upcoming NASGW Convention. Thank you in advance for doing this! Huge help!

Here is the plan from my side: I will arrive to New Orleans on Sunday, October 25th and stay till Wednesday afternoon, October, 28th.

According to the published schedule there is The Board of Directors Meeting on Monday, October, 26th from 9 AM till 5 PM where Pete wants me to talk (let me know please if I am right in my thoughts) but I do not know the exact time of my speech (may be you do...).

Also he wants me to attend the Awards Reception and Dinner that is hosted on Tuesday, October 27th from 6:15 PM till 9 PM.

On Wednesday, October, 28th there is The NASGW Member Meeting that I will be happy to attend from 8:15 AM till noon.

Let me know please if all these things are valid and work. I would also very much appreciate any information about my speech for the Board. Pete told me that I will have 15-20 minutes of speech. My question is could you please ask Pete if he has any points that I should be focused at during my speech?

I am staying in Hilton New Orleans Riverside. My hotel is booked. Do not worry about this please.

I will be also appreciate for any additional information about the event if you have some. It would be wonderful if I could look at the list of the Board Members and companies that they present before the event.

Have a great day!

Maria

Roxie LaRue-Peters
Executive Assistant to the CEO
Brownells, Inc.
[REDACTED]